

Sole Source Website Posting Justification Form

Requisition #: **DC-119**

Date: **01/29/2016**

SS#: **FY1516-004**

Department: **DETENTION CENTER**

This form must be completed by the requesting department along with the sole source justification form and the campaign disclosure form.

A sole source procurement is authorized when there is only one source practicably available for the goods or services required. The following data must be submitted when a department is requesting a sole source purchase:

Departmental Responsibilities:

1. Vendor Being Requested for Purchase:

Argyle Security Group

2. Nature of Purchase:

Preventative Maintenance Agreement to provide service to all security electronic systems/equipment within the facility.

3. Amount of Purchase:

\$4,975.00

4. What will it be used for:

Security Systems and Equipment

5. Quantity Being Requested:

One (1)

This information will be posted on the San Miguel County website for 30 days. If no responses are received we will proceed with original requisition.

Recommendation:

Approved:

_____/s/_____
Elected Official/Department Supervisor 1/29/2016
Date

_____/s/_____
Finance Department 1/29/2016
Date

Approved:

County Manager's Approval (\$5,000.00) 02/01/2016
Date

FINANCE USE ONLY

Posting Begin Date:	02/01/2016
Posting End Date:	03/02/2016