

MINUTES OF BUDGET WORKSHOP OF SAN MIGUEL COUNTY BOARD OF COMMISSIONERS HELD TUESDAY FEBRUARY 28, 2012, BEGINNING AT 8:30 A.M.

CALL TO ORDER

The San Miguel County Board of Commissioners held a Budget Workshop for approving the County's 2011/12 Mid Year Budget adjustments, on Tuesday, February 28, 2012 at 8:30 a.m., at the San Miguel County Commission Chambers, County Courthouse 2nd floor, 500 West National Ave., Suite 200, Las Vegas, New Mexico 87701.

The agenda for the County Commission meeting was as follows:

ROLL CALL:

Chairman Nicolas T. Leger, Vice-chair Ron R. Ortega, Commissioners Marcellino A. Ortiz, Arthur J. Padilla were present. Commissioner David R. Salazar was absent.

The record will show a quorum was present.

PLEDGE OF ALLEGIANCE:

SALUTATION TO THE NEW MEXICO STATE FLAG:

APPROVAL OF AGENDA

Motion made by Commissioner Padilla to approve agenda. Second made by Commissioner Ortiz. Motion carried.

1. BUDGET ADJUSTMENT 2011-02-28-F1, MIDYEAR REVIEW

Finance Division Supervisor Melinda Gonzales advised the Commission midyear budget meetings were held with the County Manager, Finance Supervisor, Elected Officials and all County Supervisors. Resulting from these meetings were mid-year budget adjustments presented today.

The following Elected Officials and Supervisors were present to provide Justification for their budget as presented.

Melanie Y. Rivera- County Clerk

Elaine Estrada- County Assessor

Wendy Armijo- DWI Coordinator

Kiki Arellano-Human Resource Supervisor

Patrick Snedeker- Warden/Facility Administrator

Harold Garcia-Public Works Supervisor

Christina Barrajas-Housing Section 8 Administrator

Russell Pacheco-Fire Marshall

Dennis English-Office of Emergency Management

Jennifer La Febre, Deputy Treasurer

Benjie Vigil, County Sheriff

The Commission reviewed all funds representing the various Elected Officials and Supervisors. Each Elected Official and Supervisor was asked to comment on the adjustments made and summarize reasons for said adjustments. Questions were raised by the Commission during discussion of various funds, the finance supervisor and county manager provided insight on these matters so as to answer the questions posed.

Upon reviewing all revenue sources and expenditures by fun the commissioners were informed the county after proposed adjustments would close the 2011-12 fiscal year with an acceptable cash balance. The Finance Supervisor and County Manager recommended approval of the Mid-Year Budget adjustments as presented.

Discussion regarding next fiscal years' projected revenues and expenditures was entertained by the Finance Supervisor, County Manager and County Commissioners. Projected increases in expenditure for various expenses were discussed and discussion of increased law enforcement positions was also mentioned. Staff was directed by the Commission to begin addressing these matters and plan to present in the near future for consideration by the Commission.

The Commission then took action to act on the Mid-Year Budget adjustments. Commissioner Arthur Padilla made the motion to approve mid-year adjustments as presented. Second motion made by Commissioner Ron Ortega. The motion carried unanimously.

Executive/Closed Session was not held

ADJOURNMENT

Motion made by Commissioner Albert Padilla to adjourn Special Finance Meeting. Second by Commissioner Marcellino A. Ortiz. Motion carried.

Approved this _____ day of _____, 2012 as the Official Minutes of the Board of County Commissioners of San Miguel County, New Mexico, of the Budget Workshop Meeting held on February 28, 2012.

Nicholas T. Leger, Chairman

Ron R Ortega, Vice-Chair

David R. Salazar, Commissioner

Marcellino A. Ortiz, Commissioner

Arthur J. Padilla, Commissioner

ATTEST

Melanie Y. Rivera, County Clerk

Minutes Submitted by: Michelle J. Padilla