

**REGULAR MEETING
October 14, 2008
MINUTES**

PUBLIC NOTICE

CALL TO ORDER

The Board of County Commissioners of San Miguel County held a Regular Meeting and a County Finance Meeting on Tuesday, October 14, 2008, at 1:30 p.m. at the San Miguel County Commission Chambers, 500 West National, 2nd Floor., Las Vegas, New Mexico 87701 . The agenda for the County Commission meeting is as follows:

ROLL CALL

Chairman David R. Salazar, Vice-Chair June J. Garcia, Commissioner Hugh H. Ley, Commissioner Kenneth C. Medina, and Commissioner Albert J. Padilla were present.

The record will show a quorum was present.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

County Manager, Les Montoya submitted the agenda as presented.

Motion to approve agenda as presented by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

APPROVAL OF MINUTES: Emergency Meeting September 8, 2008 and Regular Meeting September 11, 2008 *

Motion to approve minutes for Emergency Meeting held on September 8, 2008 by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

Motion to approve minutes for Regular Meeting held on September 11, 2008 by Commissioner Albert Padilla. Second by Commissioner Hugh Ley. Motion carried.

INTRODUCTION OF NEW EMPLOYEES:

County Manager Les Montoya introduced new employees.

Philip Ortiz (Probationary Employee)	PW Administrative Assistant	Public Works Division
Darrick Shaw (Probationary Employee)	Deputy	Sheriff's Division
Francesca Chavez (Probationary Employee)	Section 8 Housing Specialist	Section 8 Housing Div.

NEW BUSINESS:

1. COUNTY TREASURER'S MONTHLY REPORT *

Alfonso Ortiz, County Treasurer presented and reviewed the County Treasurer's monthly report with the Commission for the month of September 2008.

No action taken: For information purposes only.

2. HEALTH COUNCIL ROSTER SHORT UPDATE OF ACTIVITIES OF HEALTH COUNCIL AND RESOURCE DIRECTORY *

Yolanda Cruz, Coordinator Health Council advised the Commission according to the MCH Act, Community Health Councils must obtain approval from County Commission on roster of membership each year. The following persons have applied for Membership and the Nominating Committee recommends approval.

Discussion ensued

Mrs. Barbara Perea informed the Commission of the meetings that occur every 4th Tuesday of each month and invited the Commission to attend.

Motion to approve members of the San Miguel County Family Community Health Council by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried

3. INTRODUCTION OF CHILD RESOURCES ADVOCACY/FAMILY VISITATION PROGRAM/PROVIDER PERSONNEL *

Patrick W. Snedeker, Warden/Facility Administrator advised the Commission the 2nd Year Pilot-Child Resource Advocacy/Family Visitation program is underway at the San Miguel County Detention Center. The program is provided via a grant from the NM Children Youth and

Families Department with the NMHU School of Social Work providing the Child Resource Advocate student interns and Adolescent and Family Services, Inc. providing the on site clinical supervision component for the program.

Mr. Snedeker introduced Kathy Duran and Cynthia Sigala from Adolescent and Family Services who spoke about the program and the positive outcome benefiting families.

No action taken: for Information only.

4. PROJECT AGREEMENT (09-AL-K8-087), OPERATION DWI, \$11,524 *

Les Montoya, County Manager advised the Commission the above project is monies given to our department to work overtime. This money is from the New Mexico Department of Transportation, Safer New Mexico. San Miguel County has been receiving these Grants for the last six years. Doing this type of overtime projects has saved many lives and more awareness to our communities in San Miguel County.

Mr. Montoya requested the Commission approve agreement 09-AL-K8-087 Operation DWI for the amount of \$11,524.00.

Motion to approve 09-AL-K8-087 Operation DWI for the amount of \$11,524.00 by Commissioner Kenneth Medina. Second by Commissioner June Garcia. Motion carried.

5. REQUEST APPROVAL OF PROFESSIONAL SERVICES FROM GL ENVIRONMENTAL INC., TO PREPARE AND OBTAIN PERMIT TO LOCATE AND OPERATE A CRUSHER SCREENING PLANT FACILITY FOR THE COUNTY OF SAN MIGUEL *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission that San Miguel County is preparing to develop a Crusher Screening Plan Facility, Permit Documents and Application is necessary for approval of the Facility. Such permit Applications requires the expertise of a qualified Environmental Engineering Company. G.L. Environmental, Inc. has prepared such Applications and is qualified to complete the necessary work. G.L. Environmental has worked with the County thus far in the process and is familiar with the site and intentions of the County.

Mr. Tafoya requested the Commission approve Professional Environmental Services Contract submitted by G.L. Environmental, Inc., not to exceed \$47,000 plus applicable tax and authorize staff to proceed with obtaining these services to complete the work necessary to permit the Crusher Facility.

Motion to approve Professional Environmental Services Contract submitted by G.L. Environmental, Inc. by Commissioner Albert Padilla. Second by Commissioner June Garcia. Motion carried.

Mr. Montoya added that County Attorney Jesus Lopez the Agreement as prepared by San Miguel County and submitted to the owners of the property.

6. REAL ESTATE PURCHASE CONTRACT BETWEEN RIDGE RUNNER SQUARE, LLC. AND SAN MIGUEL COUNTY *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission a Real Estate Purchase Contract between Ridge Runner Square LLC., and San Miguel County, reference location, design and construction of a building to house the Tri-County Family Justice Center has been reviewed by DFA-Local Government Division.

Mr. Tafoya requested the Commission approve the Real Estate Purchase Contract between Ridge Runner Square, LLC., and San Miguel County.

Motion to approve the Real Estate Purchase Contract between Ridge Runner Square, LLC., and San Miguel County by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

7. 2008 LEGISLATIVE GENERAL FUND SPECIAL APPROPRIATIONS TO INCLUDE GRANT FUNDS FOR STAFF POSITION FOR BUREAU OF ELECTIONS AND SUPPORT STAFF FOR PROBATE JUDGE *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission that San Miguel County has received a grant agreement for 2008 Legislative General Fund Special Appropriations. To access the funds, the County is required to designate a Grantee Representative concerning all matters relating to the agreement and accept the agreement by signature.

Mr. Tafoya requested the Commission accept the agreement and Designate a Grantee (Alex Tafoya) Representative and authorize Commission Chairman David R. Salazar to sign the agreement.

Motion to approve agreement and designate Mr. Tafoya as Grantee Representative and authorize Commission Chairman to sign the agreement by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

8. RESOLUTION NO. 10-14-08-NCNMEDD RENEWING COUNTY MEMBERSHIP WITH NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission the North Central New Mexico Economic Development District is requesting that San Miguel County renew its membership with the District. Adoption of a resolution and payment of membership dues is a requirement for participation in the District.

Mr. Tafoya requested the Commission adopt Resolution No. 10-14-08-NCNMEDD which renews the County membership and authorizes payment of dues in the amount of \$1,500 for fiscal year 2008-09.

Motion to adopt Resolution No. 10-14-08-NCNMEDD by Commissioner June Garcia. Second by Commissioner Albert Padilla. Motion carried.

9. GRANT AMENDMENT NO. 3 REMOVING PROJECT NO. 04-L-G-996 AND RE-AUTHORIZING FUNDS TO GRANT PROJECT NO. 08-L-G-5321 WAREHOUSE FOR VOTING MACHINES *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission the Grant Amendment No. 3 removes the balance of \$13,477.23 from Grant Project No. 04-L-G-996 for a warehouse to house voting machines and re-authorizes the balance to new Grant Project No. 08-L-G-5321 for a warehouse to house voting machines in Las Vegas in San Miguel County.

Mr. Tafoya requested the Commission approve the amendment and authorize Commission Chairman David R. Salazar to sign the amendment.

Motion approve the amendment and authorize Commission Chairman David R. Salazar to sign the amendment by Commissioner Albert Padilla. Second by Commissioner Hugh Ley. Motion carried.

10. PROJECT NO. 07-L-G-5422: GRANT AMENDMENT NO. 2 FOR NEW PROJECT NO. 08-L-G-5316 BICYCLE AND PEDESTRIAN PATH/CINDER ROAD *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission Funds under Project No. 07-L-G-5422 have been re-authorized to new Project No. 08-L-G-5316 providing \$90,000 to plan, design, construct and landscape a bicycle and pedestrian path along Cinder Road in San Miguel County. Acceptance of the grant amendment is necessary in order to access the funds.

Mr. Tafoya requested the Commission accept Grant Amendment No. 2 which transfers funds to new Project No. 08-L-G-5316 and authorize Commission Chairman David R. Salazar to sign the grant amendment.

Motion to accept Grant Amendment No. 2 which transfers funds to new Project No. 08-L-G-5316 and authorize Commission Chairman David R. Salazar to sign the grant amendment by Commissioner June Garcia. Second by Commissioner Hugh Ley. Motion carried.

11. 2006 SPECIAL APPROPRIATION PROJECT GRANT AGREEMENT AMENDMENT NO. 2 BICYCLE AND PEDESTRIAN PATH/CINDER ROAD *

Alex Tafoya, Planning and Zoning Supervisor advised the Commission Special Appropriations Project Grant Agreement Amendment No. 2 revises the 2006 Special Appropriations Grant Agreement. It re-authorizes \$50,000 to a new project Grant No. 08-L-G-5317 for a bicycle and pedestrian path along Cinder Road. The Amendment also corrects the expiration date of Project 06-L-G-1802 from June 30, 2010 to the valid date of June 30, 2008.

Mr. Tafoya requested the Commission approve amendment NO. 2 bicycle and Pedestrian path/Cinder Road and authorize Commission Chairman David R. Salazar to sign the amendment.

Discussion ensued.

Motion to approve amendment NO. 2 bicycle and Pedestrian path/Cinder Road and authorize Commission Chairman David R. Salazar to sign the amendment by Commissioner June Garcia. Second By Commissioner Hugh Ley. Motion carried.

Mr. Montoya added that a public hearing will be held at 6:00 PM at Luna Community College regarding the bicycle and pedestrian path/Cinder road.

12. ADMINISTRATIVE REGULATION 10-14-2008-EM REVISING EMPLOYEE FUND GUIDELINES *

Les Montoya, County Manager advised the Commission an Administrative Regulation Establishing and setting forth guidelines for the Employee Fund Program for San Miguel County has been reviewed and revised by the Employee Fund Committee.

Mr. Montoya requested the Commission approve Regulation No. 10-14-2008-EM establishing and setting forth guidelines for the Employee Fund Program for San Miguel County

Motion to approve Regulation 10-14-2008 EM by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

Javier Lopez, Chairman Employee Fund Committee advised the Commission of the New board Members of the Employee Fund Committee.

13. SAN MIGUEL COUNTY BECOMES THE FISCAL AGENT OF THE 2005 DEPARTMENT OF HOMELAND SECURITY GRANT (2005-GE-T5-0012-SAN MIGUEL), WHICH WAS PREVIOUSLY ADMINISTERED BY THE CITY OF LAS VEGAS. ASSUME AVAILABLE BALANCE OF \$153,715.70 AND BUDGET FOR APPROVED DEPARTMENT OF HOMELAND SECURITY/EMERGENCY MANAGEMENT PROJECTS *

Dennis English, Emergency Manager advised the Commission the Department of Homeland Security awarded the City of Las Vegas a 2005 DHS Grant (2005-GE-TS-0012) in a total amount of \$302,944. Since the change of the fiscal agent for the San Miguel County/Las Vegas Office of Emergency Management was turned over to San Miguel County the Department of Homeland Security and City of Las Vegas is requesting that the available remaining balance of

\$153,715.70 be budgeted by San Miguel County and expenditures by handled through the San Miguel County/Las Vegas Office of Emergency Management.

Mr. English requested the Commission approve and accept the available balance of (\$153,715.70) and budget for the funds.

Discussion ensued.

Motion to approve and accept remaining balance of (153,715.70) by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

14. EXTENSION OF THE ADULT CONFINEMENT AGREEMENT SAN MIGUEL COUNTY DETENTION CENTER AND GUADALUPE COUNTY, NEW MEXICO

Major Johnny Lujan, Chief of Security for San Miguel County Detention Center advised the Commission the extension of the contact agreement by and between San Miguel County, New Mexico and Guadalupe County, New Mexico for the housing of Guadalupe County Detainees, at the San Miguel County Detention Center is presented for Commission approval. The cost of detaining an inmate, the rate of \$60 per day/per inmate, and other provision shall remain pursuant to said contract. The agreement has been signed by the Guadalupe County Commission.

Major Lujan requested the Commission approval the Extension Agreement.

Motion to approve Extension Agreement between San Miguel County and Guadalupe County by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

15. BOND COUNCIL SERVICES AGREEMENTS WITH MODRALL SPERLING FOR THE CABO LUCERO VOLUNTEER FIRE DEPARTMENT PURCHASE OF EQUIPMENT *

Russell Pacheco, Fire Chief advised the Commission the Cabo Lucero Fire Department has been awarded a Grant/Loan through the USDA and Bond Council is required for the financing contract.

Mr. Pacheco requested the Commission allow and obtain San Miguel County Chair signature. (David Salazar).

Motion to allow Chairman David Salazar to sign Bond Council Services Agreement with Modrall Sperling for the Cabo Lucero Volunteer Fire Department purchase of equipment by Commissioner Kenneth Medina. Second by Commissioner Albert Padilla. Motion carried.

16. RESOLUTION NO. SMC-FIRE-10-14-2008 ESTABLISHING COUNTY PROCEDURES FOR NAMING FIRE STATIONS AND FIRE DEPARTMENT EQUIPMENT *

Russell Pacheco, Fire Chief advised the Commission Resolution establishing procedure for naming Fire Stations, Fire Districts, Fire Fighting Equipment. Resolution No. SCM-FIRE-10-14-2008 was developed to give the County of San Miguel and its Fire Districts specific guidelines when approached with any request to name or change the name of a Fire District. Fire Station or Fire Fighting Equipment.

Mr. Pacheco Requested the Commission approve and adopt Resolution No. SMC-FIRE-10-14-2008.

Motion to approve and adopt Resolution No. SMC-FIRE-10-14-2008 by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried.

17. MONTHLY REPORT IN THE PUBLIC WORKS DIVISION FOR THE MONTH OF SEPTEMBER 2008 *

Harold Garcia, Public Works Division Supervisor reviewed and discussed issues dealt with in the Public Works Division for the month of September 2008.

No action taken: For information purposes only.

Chairman Salazar requested that dates be listed on the schedule to be aware of what is being done even if the weather affects the date.

Commissioner Padilla requested a list that would include the dates scheduled for graders weather permitting.

Discussion ensued.

18. COUNTY COURTHOUSE REMODEL PROJECT BID *

Les Montoya, County Manager advised the Commission two bids were received on September 30, 2008. Franken Construction and Sena Construction were the two companies submitting bids. The low qualified bid was from Franken Construction were. The low qualified bid was from Franken Construction. The low base bid (\$1,899,000 @ GRT \$145,985.63), is within 10% of the project budget.

Mt Montoya requested the Commission review the bids and the project budget and consider authorizing the County to negotiate the amount submitted by Franken Construction and consider the negotiated amount for award at the future meeting.

Motion to authorize the County to negotiate the amount submitted by Franken Construction and consider the negotiated amount for award at the future meeting by commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

19. PROFESSIONAL SERVICES AGREEMENT WITH ENGINEERS INC. TO DESIGN BRIDGE IMPROVEMENT FOR PEDESTRIAN BRIDGE ON COUNTY ROAD IN MONTEZUMA *

Les Montoya, County Manager advised the Commission the funding provided by Department of Transportation to make improvements to bridge on County road so that the bridge may service as a Pedestrian Bridge. Request for Proposal for Professional Services were solicited. Engineers Inc. ranked the highest of those four firms submitting.

Mr. Montoya requested the Commission Consider authorizing County Manager to negotiate Professional Services Agreement with Engineers Inc. to perform the service necessary to complete this project.

Mr. Montoya explained to the Commission the process that would need to take place in order for the project to be successful and for the best interests of San Miguel County.

Discussion ensued.

Motion to authorize Manager/Staff to negotiate a Professional Service Agreement with Engineer's Inc. by Commissioner Albert Padilla. Second by Commissioner June Garcia. Motion carried.

20. PECOS VALLEY MEDICAL CENTER (PVMC) AMBULANCE SERVICE AGREEMENT RENEWAL *

Les Montoya, County Manager requested the Commission extend Pecos Valley Medical Center, Ambulance Service Agreement to December 31, 2009. This will be the final award Extension as the Contract was awarded in January 2005. Ambulance services requesting renewal with all terms rendering the same with the exception of price an increase of 20% of the annual contract is being requested. The Annual Contract amount is \$150,000, 20% percent \$30,000 increase.

Mr. Montoya requested the Commission review the request from PVMC and consider reviewing from the period January 1, 2009 through December 31, 2009.

Motion to Review agreement with consideration to increase amount based on increase in operation costs by Commissioner Hugh Ley. Second by Commissioner Albert Padilla. Motion carried.

21. 2009 COUNTY OF SAN MIGUEL LEGISLATIVE AGENDA *

Les Montoya, County Manager advised the Commission 2009 Legislative Agenda will commence in January 2009. The Commission would like to prepare its Legislative Agenda as soon as possible to prepare Legislative Packets, to inform the Legislators and to inform the General Public what the County's priorities will be. Provided are legislative funding requests as previously discussed with the County Manager. In addition the County Capital Improvement Plan is included and written requests as submitted by Elected Officials and County Supervisors.

Mr. Montoya requested the Commission review the information presented, discuss Commission Legislative Priorities and provide direction to County Manager on the projects to include as the Commission 2009 Legislative Agenda.

Discussion ensued.

Motion to review information provided by the County Manager and provide direction on the projects to include as the Commission 2009 Legislative agenda.

22. AMENDMENT ADDING FOUR JOB DESCRIPTION TO THE ADMINISTRATIVE REGULATION 8-12-2007-CM CLASSIFICATION PAY PLAN TO INCLUDE MODIFYING SALARY RANGES BASED ON RECENT SALARY INCREASES *

Les Montoya, County Manager advised the Commission the San Miguel County Classification Pay Plan was approved on August 14, 2007. The Classification Pay Plan needs to be revised as needed in order to keep it up-dated with new Job Descriptions that need to be placed on the Classification Pay Plan and also to see to it that they fall under the correct range of pay. The Classification Pay Plan needs to be revised on the pay ranges to incorporate salary increases that exceed the previous salary ranges. The following Job Descriptions will be added to the Administrative Regulation 8-12-2007-CM and salary ranges are to be adjusted to comply with salaries after recent salary increases.

Mr. Montoya requested the Commission approve, revise and up-date the San Miguel County Classification Pay Plan Administrative Regulation 8-12-2007-CM.

Discussion ensued.

Motion to approve, revise and up-date the San Miguel County Classification Pay Plan Administrative Regulation 8-12-2007-CM by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried.

23. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF PUBLIC WORKS ADMINISTRATIVE ASSISTANT WITH THE SAN MIGUEL COUNTY PUBLIC WORKS DIVISION AS PER THE RECOMMENDATION OF HAROLD GARCIA, PUBLIC WORKS DIVISION SUPERVISOR *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Philip Ortiz PW Administrative Assistant Salary: \$ 29,120.00
Effective: September 17, 2008

Les Montoya, County Manager advised the Commission the Public Works Division Administrative Assistant position was vacant due to the transfer of Gina Marie Medina to the DWI Division as the new DWI Division Administrative Assistant/Screenener. Mr. Philip Ortiz was the best qualified to fill this vacant position.

Mr. Montoya requested the Commission hire and ratify the above individual Philip Ortiz as the new Public Works Division Administrative Assistant.

Motion to hire and ratify the above individual Philip Ortiz as the new Public Works Division Administrative Assistant by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

24. COUNTY MANAGER’S PERSONNEL RECOMMENDATIONS TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF PROBATE COURT CLERK WITH THE SAN MIGUEL COUNTY PROBATE JUDGE AS PER THE RECOMMENDATION OF HORACE LUCERO, SAN MIGUEL PROBATE JUDGE *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Ebeny Mondragon Probate Court Clerk Salary: \$ 17,100.00
Effective: October 20, 2008

Mr. Montoya advised the Commission this position will maintain the records of the Probate Court and requested to hire and ratify the above individual Ebeny Mondragon.

Motion to hire and ratify the above individual Ebeny Mondragon for the Probate Court Clerk Position by Commissioner Hugh Ley. Second by Commissioner June Garcia. Motion carried.

25. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUAL TO FILL THE FULL TIME POSITION OF DEPUTY WITH THE SAN MIGUEL COUNTY SHERIFFS OFFICE AS PER THE RECOMMENDATION OF BENJIE VIGIL, SAN MIGUEL COUNTY SHERIFF *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEE

Darrick L. Shaw	Deputy	Salary: \$ 28,500.00
Effective:	September 22, 2008	

Les Montoya, County Manager advised the Commission that Mr. Darrick Shaw is certified and also has seventeen years of experience in law enforcement in the State of New Mexico and Texas. Mr. Montoya requested the Commission hire and ratify the above individual Darrick L. Shaw for the Position of Deputy with the Sam Miguel County Sheriffs Office.

Motion to hire and ratify the above individual Darrick Shaw as a Deputy by Commissioner Albert Padilla. Second by Commissioner Kenneth Medina. Motion carried.

26. COUNTY MANAGER'S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUALS TO FILL VACANT POSITION AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR *

RECOMMENDATION TO HIRE:

PROBATIONARY EMPLOYEES

Stephanie Romero	Detention Officer	Salary: \$19,950.00 Annually
Julio Montoya	Detention Officer	Salary: \$19,950.00 Annually
Juan Chavez	Detention Officer	Salary: \$19,950.00 Annually
Michael Quintana	Detention Officer	Salary: \$19,950.00 Annually
Juan Sanchez	Detention Officer	Salary: \$19,950.00 Annually
Angela Martinez	Detention Officer	Salary: \$19,950.00 Annually
Gabriel Gallegos	Detention Officer	Salary: \$19,950.00 Annually

Les Montoya, County Manager advised the Commission Detention Officer positions are vacant due to vacancies within the Detention Center.

Mr. Montoya requested the Commission Approve to hire and ratify the above individuals for Detention Officers at the San Miguel County Detention Center.

Motion to hire and ratify the above individuals by Commissioner Hugh Ley. Second by Commissioner Kenneth Medina. Motion carried.

27. COUNTY MANAGER’S PERSONNEL RECOMMENDATIONS TO HIRE AND RATIFY THE FOLLOWING INDIVIDUALS TO WORK THE EARLY VOTING/ABSENTEE BOARD FOR THE 2008 GENERAL ELECTION *

RECOMMENDATION TO HIRE:

CASUAL EMPLOYEES

JoAnn Gonzales- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00

Barbara Romero- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Pauline Trujillo- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Germaine Padilla- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Angela Sanchez- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Terry Hoffman- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Priscilla Marquez- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Theresa Trujillo- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Alex Gonzales- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Victoria Gallegos- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Deborah Chavez- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00
Mary Griego- Effective Date of Hire: October 6, 2008 through November 3, 2008 - Hourly Salary: \$10.00

Les Montoya, County Manager advised the Commission the Early Voting/Absentee Board will be working a period of 21 days for the 2008 General Election in the San Miguel County Clerks Office and the alternate site workers will work for a period of 11 days.

Mr. Montoya requested the Commission hire and ratify the above individuals for the Early Voting/Absentee Board.

Motion to hire and ratify the above individuals for the Early Voting/Absentee Board by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

28. PERSONNEL ACTIONS *

Les Montoya, County Manager advised the Commission that the Personnel actions that have taken place in San Miguel County are submitted for ratification and approval by the San Miguel County Board of Commissioners.

Mr. Montoya requested that the Commission approve and ratify the Personnel actions that have taken place in San Miguel County.

Motion to ratify and approve Personnel Actions that have taken place in San Miguel County, by Commissioner Kenneth Medina. Second by Commissioner Hugh Ley. Motion carried.

SAN MIGUEL COUNTY BOARD OF FINANCE MEETING

29. BUDGET ADJUSTMENT 2008-10-14-F1 *

Melinda Gonzales, Finance Division Supervisor reviewed and discussed the Miscellaneous budget adjustments.

Ms. Gonzales requested the Commission review and consider approval.

Motion to approve Miscellaneous budget adjustments by Commissioner Kenneth Medina. Second

30. MONTHLY COUNTY FUEL USAGE REPORT *

Melinda Gonzales, Finance Division Supervisor advised and reviewed with the Commission that on a monthly basis the finance department is monitoring the gas usage for each of the departments. If the department is exceeding the average monthly allotment, the finance department sends notice to the department to plan for overages within their current budget.

No action taken: For information only.

31. INDIGENT CLAIMS *

Melinda Gonzales, Finance Division Supervisor advised the Commission indigent claims submitted and reviewed by the Finance Office from Alta Vista Hospital(\$70.176.46) , St. Vincent Hospital (11,581.05) and Rogers Mortuary (\$600.00).

Ms. Gonzales requested the Commission approve indigent claims from Alta Vista Hospital(\$70.176.46) , St. Vincent Hospital (11,581.05) and Rogers Mortuary (\$600.00).

Motion to approve indigent claims from Alta Vista Hospital(\$70.176.46) , St. Vincent Hospital (11,581.05) and Rogers Mortuary (\$600.00) by Commissioner Albert Padilla. Second by Commissioner Hugh Ley. Motion carried.

32. CASH BALANCE REPORT *

Melinda Gonzales, Finance Division Supervisor reviewed and Informed the County Commissioners of the September 30, 2008 cash balances.

No action taken: For information only.

33. ACCOUNTS PAYABLE LISTING *

Background Information: Report to the County Commission payments since the last regular meeting.

Action Requested of Commission: Approval of accounts payable;

Staff Recommendation: Approval;

Presenter: Melinda Gonzales, Finance Division Supervisor

Les Montoya, County Manager advised the Commission no Executive Session will be held.

ADJOURNMENT

Meeting Adjourned at 3:30 P.M.

Approved this _____ day of _____, 2008 as the Official Minutes of
The Board of County Commissioners of San Miguel County, New Mexico.

David R. Salazar, Chairman

June J. Garcia, Vice-Chair

Hugh H. Ley, Commissioner

Kenneth C. Medina, Commissioner

Albert J. Padilla, Commissioner

ATTEST

Paul Maez, County Clerk

Minutes Submitted by: Javier L. Lopez